

Sacramento Adventist Academy  
Academic Standards Committee

Petition to Receive Course Credit Lost Due to Excessive Absence

*This form is to be used when a student has been absent for 20% of a course, which has resulted in a loss of credit. The request is to be returned to the school office and will be considered by the Academic Standards Committee.*

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Course Name(s):

Please explain the reason for your absences:

(Please provide documentation for absences due to medical condition or family emergency situations.)

Please explain why you feel you should be given credit for the course:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

*For Office Use Only:*

Date Submitted: \_\_\_\_\_

Request Approved

\_\_\_\_\_

*Principal Signature*

Date of Action: \_\_\_\_\_

Request Denied